



---

**NOTICE OF REGULAR MEETING**

**Park Board of Trustees of the City of Galveston  
Regular Meeting Agenda**

**Tuesday, March 25, 2008, 3:30 p.m.  
Park Board of Trustees Administrative Office  
Board Room - 2504 Church Street, Suite 200 - Galveston, Texas 77550**

- I. CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL AND DECLARATION OF QUORUM**
- IV. CONFLICT OF INTEREST DECLARATIONS**
- V. REQUESTS TO ADDRESS THE BOARD**

*The public shall be allowed to address the Board regarding one or more agenda or non-agenda items. All requests to address the Board must be submitted in writing to the Board Reporter the day of the Board meeting. Each person shall be limited to three (3) minutes regardless of the number of items addressed.*

- VI. APPROVAL OF MINUTES**

- March 11, 2008 – Regular Meeting

- VII. OPERATIONS**

- a.** Discuss and Consider Issues Regarding Special Events at East Beach, Including Security, Procedures, and Protocols for All Future Events
- b.** Discuss and Consider July 4<sup>th</sup> Fireworks Bids
- c.** Discuss and Consider Request from Caribbean Water Sports, Inc. (Napoleon B. Higgins, Jr., MD), Located at 10<sup>th</sup> Street & Seawall Blvd., to Renew and Extend Concession Agreement Commencing March 26, 2008, and Terminating September 30, 2012

- d. Discuss and Consider Proposal from Eubanks Group Architects for Professional Services Related to 601 Tremont
- e. Discuss and Consider Proposal From Affiliated Facility Consultants to Develop Bid Specifications and Project Administration Related to Replacing the Roof at 601 Tremont
- f. Discuss and Consider Names for the Park Board Building Located at 601 Tremont – Brian Distefano
- g. Discuss and Consider Letter of Understanding with UTMB to Complete Essential Functions Portion of Balance of Park Board Job Description
- h. Discuss and Consider Financial Statements for the Month of February, 2008, and Any Budget Adjustments Over \$5,000
- i. Discuss and Consider Lessee Resolution with Kansas State Bank of Manhattan Kansas for the Lease/Purchase of Various Equipment Totaling \$221,026.89, and Authorizing the Executive Director to Sign the Lease Purchase Agreement on Behalf of The Park Board of Trustees
- j. Discuss and Consider the Purchase of Various Used Beach Cleaning Vehicles with the Line of Credit at Moody National Bank
- k. Discuss and Consider Second Reading of Revisions to the Park Board By-Laws

## **VIII. TOURISM DEVELOPMENT**

- a. Tourism Development Advisory Committee Meeting Recap – Betty Massey
- b. Discuss and Consider Monthly Sales Report – Meg Winchester
- c. Discuss and Consider Monthly Marketing Report – Brian Distefano
- d. Discuss and Consider Effectiveness of Branding Campaign - Brian Distefano
- e. Discuss and Consider Tourism Economic Impact Study – Brian Distefano
- f. Discuss and Consider Monthly Public Relations Report – RoShelle Gaskins

## **IX. MARDI GRAS / SPECIAL EVENTS**

- a. Discuss and Consider Plans for Mardi Gras – 2009
- b. Update on Special Events – Bryan Kunz

**X. REPORTS**

- a. Jeri Kinnear, Chairperson
- b. Danny Weber, Mayor Pro Tem
- c. Lou Muller, Executive Director

**XI. ANNOUNCEMENTS**

**XII. FUTURE AGENDA ITEMS FOR DISCUSSION**

**XIII. ADJOURNMENT**

*I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas Government Code, on March 20, 2008, before 5:00 p.m.*

Prepared: March 14, 2008

Approved as to Format:

*Karen Leach*

Karen Leach  
Board Reporter

*via e-mail (Kel)*

Carla Cotropia  
Legal Counsel

P O S T E D

MAR 20 2008  
*N.D. 5:00 pm*  
CITY SECRETARY'S  
OFFICE