



NOTICE OF REGULAR MEETING
Park Board of Trustees of the City of Galveston
East End Lagoon Advisory Committee
Wednesday, June 5, 2019 at 9:00 a.m.
Park Board Plaza, Board Room - First Floor
601 Tremont Street, Galveston, Texas 77550

- I. Call Meeting To Order
- II. Pledge Of Allegiance
- III. Roll Call And Declaration Of A Quorum
- IV. Conflict Of Interest Declarations
- V. Requests To Address The Committee
The public shall be allowed to address the Committee regarding one or more agenda or non-agenda items. All requests to address the Board must be submitted in writing to the Board Reporter the day of the Board meeting. Each person shall be limited to three (3) minutes regardless of the number of items addressed.
- VI. Discuss And Consider The Approval Of Regular Meeting Minutes From April 3, 2019 (Steven Creitz, 5 Minutes)

Documents:

[APRIL 3, 2019 EAST END LAGOON ADVISORY COMMITTEE MEETING MINUTES.PDF](#)
- VII. Discuss The Draft FY 2019-2020 East End Lagoon Budget (Sheryl Rozier, 15 Minutes)

Documents:

[2019-05-24 2019-2020 EEL BUDGET DRAFT.PDF](#)
- VIII. Future Agenda Items
- IX. Announcements
- X. Adjournment

I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas government Code, on or before May 31, 2019, 5:00 p.m.

Approved
Steven Creitz
Chair, EELAC
Board Executive Director

Approved
Spencer Priest
Chair, Park Board of Trustees

Approved
Kelly de Schaun
Park

Please Note Members of the City Council may be attending and participating in the discussion.

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding, contact the Park Board Administration



**Park Board of Trustees of the City of Galveston
East End Lagoon Advisory Committee Regular Meeting
601 Tremont Street, Galveston, Texas 77550**

4/3/2019 - Minutes

- I. Call Meeting To Order
The meeting was called to order at 9:00 a.m.
- II. Pledge Of Allegiance
The pledge was recited by those present.
- III. Roll Call And Declaration Of A Quorum
Roll was called and a quorum was declared.
Committee Members Present: Steven Creitz, Jeri Kinnear, Trey Click, Julie Ann Brown, Len Waterworth, Alice Anne O'Donell, Diane Olsen and Peter Moore.
Committee Members Absent: Eliza Quigley
Resource Members: Barbara Sanderson
Guests: Anna Deichmann and George Osborne
Staff in Attendance: Sheryl Rozier, Melody Smith and Diana Kovacevich.
- IV. Conflict Of Interest Declarations
There were no conflicts of interest declared.
- V. Requests To Address The Committee
George Osborne presented to the committee. He spoke about some historical artifacts that have been uncovered near the road down to the old NOAA fishery area off Seawall Blvd. They are concrete observation posts from Fort San Jacinto. He believes that they are approaching 100 years old and wanted to make sure someone knows that they are there, so they are not destroyed in the event of future developments. He also provided photos.
- VI. Discuss And Consider The Approval Of Regular Meeting Minutes From March 6, 2019 (Steven Creitz, 5 Minutes)
A motion was made to approve the meeting minutes from March 6, 2019.
Motion: Alice Anne O'Donell motioned to approve March 6, 2019 East End Lagoon Advisory Committee meeting minutes.
Second: Trey Click seconded.
Vote: 8-0
Abstained: 0
- VII. Discuss Marketing Efforts For The East End Lagoon (Diana Kovacevich, 15 Minutes)
Diana Kovacevich discussed marketing efforts for the East End Lagoon. The committee liked the overview of the website but requested a change in font for easier readability. They discussed pictures on the website and the committee suggested birds of the area and more interactive pictures of fishing, kids and kayaking on the website. The committee will be sending interactive pictures from Featherfest to update the website. The committee wants to gear towards kids and schools (Educational Outreach) initially to gain exposure of what is happening at East End Lagoon. The committee also requested that Education be added to their key strategies.
- VIII. Discuss Additional Signage For The East End Lagoon (Sheryl Rozier, 15 Minutes)
Sheryl Rozier discussed the need for new signage for the East End Lagoon. The Boddecker sign needs to be replaced and she is looking for feedback and direction. The committee agreed on the lighter of the two East End Lagoon signage choices and the orange background nature trail sign. Sheryl will work on getting the signs printed and installed as soon as possible.
- IX. Discuss Participation In World Ocean's Day (Sheryl Rozier, 15 Minutes)
Sheryl Rozier discussed participation in World Ocean's Day, June 8th from 10am to 6pm at Stewart Beach. The committee suggested a table of resources and information on East End Lagoon. A point of contact was suggested to make a schedule of volunteers. The committee requested that World Ocean's Day be presented at the PAC April meeting.
- X. Update On Opportunities To Unveil The New Trail At The East End Lagoon (Sheryl Rozier, 5 Minutes)
Sheryl Rozier discussed opportunities to unveil the new trail at the East End Lagoon. The committee wants to actively work with schools to unveil the East End Lagoon trail. The unveiling is projected for October.
- XI. Future Agenda Items
None
- XII. Announcements
Great Texas Birding Classic (Big Sit) May 4th; rain date May 5th at the end of the Seawall and Adopt a beach April 13th at Menard Park
- XIII. Adjournment
The meeting was adjourned at 10:05 a.m.

**Park Board of Trustees
East End Lagoon
Budget Year 2019-2020 - Line Item Support DRAFT**

5/24/2019

<u>Account #</u>	<u>Name</u>	<u>Description</u>	<u>Revenue</u>
4041	Concession Fees	Artist Boat	\$650.00
		Fruit Cup Vendor	\$975.00
			\$1,625.00
4050	Loan Proceeds	RESTORE Ph 1A start up funds (Kempner)	\$500,000.00
4585	Miscellaneous	Misc-Grant/Donation (Kempner)	\$0.00
		Misc-Grant/Donation (GINTC)	\$0.00
			\$0.00
4650	Grant Proceeds	CMP Cycle 21	\$0.00
		CMP Cycle 22	\$34,425.00
		RESTORE Ph 1A (Contingency)	\$1,350,000.00
			\$1,384,425.00
4670	City Reimbursement		\$ 50,000.00
4720	Transfer - Seawolf Park		\$ -
4699	Nonrecurring Revenue	Prev Yrs allocated funds (includes Kempner)	\$91,832.87
<u>Account #</u>	<u>Name</u>	<u>Description</u>	<u>Expense</u>
5000-5080	Salary	Salary/Taxes/Fringe (25%-Proj Mgr)	\$23,644.36
5115	Advertising & Promotions	RFQ/RFP/Bid Notices	\$300.00
5156	Interest Expense	RESTORE Ph 1A Kempner Loan (1.5%)	\$7,500.00
5162	Signage	Code of Conduct/Wayfinding/US Dept of Interior/Design	\$1,500.00
5163	Permits	City of Galv & Others as req'd	\$0.00
5164	Meetings & Seminars	Lunch with Chair/Vice Chair	\$100.00
5170	Miscellaneous	Channel Fishing Amenity Planning	\$25,000.00
		RESTORE Ph 1A Construction	\$53,008.61
			\$78,008.61
5200	Audit Fees	Annual	\$97.90
5204	Professional Fees	RESTORE	\$0.00
		Grant Support	\$2,000.00
		Business Plan Development	\$0.00
			\$2,000.00
5242	M & R Equipment	Gates/Bollards/etc.	\$5,000.00
5251	Principal Payment	Repay Kempner Loan (in/out with #4050)	\$500,000.00
5254	Small Tools & Equipment	Supplies for maintenance	\$1,000.00
5407	Grant-Matching Proceeds	RESTORE Ph 1A (contingency)	\$1,350,000.00
		CMP Cycle 21	\$0.00
		CMP Cycle 22	\$45,900.00
			\$1,395,900.00
5420	Port-O-Lets	2 units @ \$68/ea x 12 servicings (1 mth)	\$1,632.00
8003	Transfer-Beach Cleaning	Misc Cleaning & Mtc Work	\$500.00
		Cleaning EEL & Trail	\$5,200.00
		Trail Parking Mtc	\$1,000.00
		Cleaning Big Reef	\$4,500.00
			\$11,200.00