



**Park Board of Trustees of the City of Galveston
Finance and Operations Committee Regular Meeting
601 Tremont, Galveston, Texas 77550**

1/21/2020 - Minutes

I. Call Meeting To Order

The meeting was called to order at 1:32 p.m.

II. Pledge Of Allegiance

The pledge was recited by those present.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum declared.

Committee Members Present: Maureen Patton, Marty Fluke, Dave Jacoby and Jan Collier.

Committee Members Absent: Will Wright

Staff Present: Kimberly Danesi, Michael Moser, Schel Heydenburg, Ulises Zamudio, Deborah Piske, Reuben Trevino and Kay Terry.

IV. Conflict Of Interest Declarations

There were no conflicts declared.

V. Requests To Address The Committee

There were no requests to address the committee.

VI. Introduction: Senior Accountant Deborah Piske (Michael Moser, 5 Minutes)

Michael Moser introduced the new Senior Accountant, Deborah Piske.

VII. Discuss And Consider Approval Of Meeting Minutes

Motion: Jan Collier motioned to approve the 12-17-2019 Meeting Minutes.

Second: Dave Jacoby seconded.

Vote: Approved 4-0.

VIII. Discuss And Consider Award Of Contract To Azavar Government Solutions For Identification Of Non-Compliant Short Term Rentals (Kay Terry, 10 Minutes)

Kay Terry gave an overview of the proposal from Azavar Government Solutions for identification of short term rentals that have not registered and are not paying the hotel occupancy tax as required.

Motion: Marty Fluke motioned to approve awarding the contract to Azavar for identification of non-compliant short term rentals.

Second: Jan Collier seconded.

Vote: Approved (4-0).

IX. Discuss And Consider Giving The Senior Accountant Signatory Authority On All Park Board Depository Accounts (Michael Moser, 5 Minutes)

Michael Moser requested Deborah Piske be added to the signatory authority on the bank accounts. He shared this will allow her to speak with the bank on Park Board account issues.

Motion: Marty Fluke motioned to approve giving the Senior Accountant, Deborah Piske, signatory authority on the Park Board depository accounts.

Second: Dave Jacoby seconded.

Vote: Approved (4-0).

X. Discuss And Consider Purchase Of (6) 2020 Honda Recon ATV's For Beach Parks, (Ulises Zamudio, 10 Minutes)

Ulises Zamudio shared that these ATV's would be for the beach parks and for use by Park Security on weekends and holidays.

Motion: Dave Jacoby motioned to approve the purchase.

Second: Marty Fluke seconded.

Vote: Approved (4-0).

XI. Discuss And Consider Approval Of Extension Of Agreement With Adrian Saucedo Dba Beach Bums, To Rent Umbrellas. Chairs And Boogie Boards In Area 17, Babe's Beach (Reuben Trevino, 5 Minutes)

Reuben Trevino gave an overview of the concessionaire and asked for approval to extend the agreement with Beach Bums Umbrella and Chairs.

Motion: Jan Collier motioned to approve the extension of the agreement with Beach Bums Umbrella and Chairs.

Second: Dave Jacoby seconded.

Vote: Approved (4-0).

XII. Discuss And Consider Approval Of Agreement Terms With Lisa Carnes, Dba East Beach Rentals, For The East Beach Concession Opportunities (Reuben Trevino, 5 Minutes)

Reuben Trevino gave an overview of the bid process for East Beach. He shared that three bids were received and that staff is recommending signing an agreement with Lisa Carnes, dba East Beach Cantina and Rentals. Marty Fluke asked that this item be deferred and taken straight to the Board of Trustees meeting for discussion and consideration.

Motion: Marty Fluke motioned to defer this item to the Board of Trustees meeting on January 28, 2020.

Second: Jan Collier seconded.

Vote: Approved (4-0).

XIII. Discuss And Consider The Funding Of The Payoff Of The Texas First Bank Loan In Fiscal Year 2019-2020 (Michael Moser, 10 Minutes)

Michael Moser shared that the payoff of this loan was approved in the previous year and is in the 2019-2020 budget. He asked for final approval to release the funds.

Motion: Marty Fluke motioned to approve the funding to payoff the Texas First Bank Loan.

Second: Dave Jacoby seconded.

Vote: Approved (4-0).

XIV. First Quarter 2019-2020 Hotel Occupancy Tax And Park Admission Update (Michael Moser, 10 Minutes)
Michael Moser reviewed the Hotel Occupancy Tax, (HOT), report and shared that year-to-date the HOT revenue is 5% over budget. Marty Fluke requested that staff bring back metrics showing HOT per visitor. Mr. Moser reviewed the Beach User Fees. These reflect a significant decrease in revenue and Reuben Trevino was asked to review and bring back an update at the February meeting.

XV. 2019-2020 Committee Work Plan
These plans are attached to the agendas as information only.

XVI. Future Agenda Items

- 2018-2019 Financial Audit
- Bylaw Review
- Quarterly Financials
- East Beach Concessionaire Audit
- Reserve Funds Policy

Marty Fluke requested an update on the Capital Improvement Plans.

XVII. Announcements

XVIII. Adjournment
The meeting was adjourned at 2:22 p.m.