



Agenda Item: Discuss and Consider Task Order 03 with WSP USA Solutions, Inc. as it Relates to FY 21-22 Budget

Background:

WSP USA Solutions, Inc. (WSP) is currently under contract with the Park Board as a pre-positioned disaster consultant for Public Assistance Advisory for FEMA. WSP was formerly Louis Berger and has deep historic knowledge of Park Board claims specifically related to Hurricane Ike.

Consultants of this nature typically work under a main contract, but more specifically under Task Orders. Task Order 01 with WSP closed out the remaining funds in the FY 19-20 budget year. Task Order 02 is still open with some remaining funds from FY 20-21 that are rolled in the approved FY 21-22 budget.

Task Order 03 is designed for Public Assistance work for the FY 21-22 budget year across funds and is included in the approved budget. This work will include support for Close Out Documentation Requests, Requests for Information, Direct Administrative Cost Reports, Project Cost Reconciliations & Requests for Reimbursement. The tasks and hours have been divided over the projects that are still open or active with FEMA/TDEM in actual work, audit / compliance monitoring and close out package development.

The individual Project Worksheets and costs associated are as follows:

FUND	PW	GPB #	FY 2021-2022 5195 FEMA PROJECTS	WSP TO 03
DP	14051	DP-101	Dellanera RV Park Site Utilities	\$2,900
RA	14274	BR-100	AP East Beach (Big Reef)	\$435
SB	14367	SB-101	Stewart Beach Building Damage	\$435
SW	1657	SP-100	USS Stewart moorings (righting complete)	\$725
SW	14510	SP-110	AP Pavilion (Bulkhead rip rap regulatory work)	\$2,900
SW	14613	SP-107	Park Site Restoration (apron remain)	\$435
SW	14644	SP-106	Cavalla Repairs (painting)	\$435
SW	14646	SP-122	15105)	\$1,450
BC	14524	MF-107	Rolling Stock and Heavy Equip.	\$435
				\$10,150

Staff Recommendation:

Staff recommends the approval of Task Order 03 with WSP USA Solutions, Inc. in the amount of \$10,150.

Funding Source (if applicable):

All fees in Task Order 03 are included in the FY 2021-2022 approved budget.