

### Workforce Development Committee Annual Work Plan

Quarter 1		
<i>October</i>	<i>November</i>	<i>December</i>
Review Summer Internship Program  Approve Annual Work Plan and Marketing Plan	Plan for January Learning Community Tours  Plan for January VIP Program for Principals/Counselors	No meeting
Quarter 2		
<i>January</i>	<i>February</i>	<i>March</i>
Finalize plans for January events  Participate in CTE and Learning Community Tours Participate in VIP Program for Principals and Counselors	Review seasonal recruiting plan and materials targeted at students in hospitality programs.	Review Dual Credit Programs and Enrollments
Quarter 3		
<i>April</i>	<i>May</i>	<i>June</i>
Discuss and Plan Tourism Summit Opportunities Review Grant Opportunities for next school year	Review School-year Internship Program	No meeting
Quarter 4		
<i>July</i>	<i>August</i>	<i>September</i>
No meeting	No meeting	Discuss Annual Work Plan Updates or Changes Review Marketing Plan

On-going agenda items: