

## Finance & Operations 2022-2023 Workplan

Quarter 1		
<i>October</i>	<i>November</i>	<i>December</i>
No Meeting	Discuss & Consider renewal of credit line at MNB  Discuss & Review Vehicle & Equip. Needs Assessment  Discuss & Review Investment Polciy  Discuss & Review Investment Portfolio Options	No Meeting
Quarter 2		
<i>January</i>	<i>February</i>	<i>March</i>
Receive & Review FY2022 unaudited financial statements Discuss & Review FY2023 financial projections Update on Park Board STR software implementation Discuss & Review City Wage Assessment Survey	Receive & Review FY2020/21 draft financial audit  Discuss & Consider Capital Asset Policy	Discuss & Consider Cash Handling Policy
Quarter 3		
<i>April</i>	<i>May</i>	<i>June</i>
Discuss & Review FY2023 financial projections  Discuss & Consider Accounts Payable and Credit Card Use Policies	No Meeting	Discuss & Recommend FY2024 HOT values
Quarter 4		
<i>July</i>	<i>August</i>	<i>September</i>
Discuss & Review 2024 draft park budgets Discuss & Review 2024-2028 Capital Improvement Plans Discuss & Review FY2023 financial projections	Discuss & Recommend merit increase Discuss & Recommend compensation changes Discuss & Review 2024 draft gov. fund budgets	Discuss & Consider FY2024 full budget

**On-going agenda items:**

- Receive and review monthly financial statements
- Receive and review quarterly financial reports
- New Concessionaire Agreements