



**Park Board of Trustees of the City of Galveston
Workforce Development Committee**

9/14/2022 - Minutes

I. Call Meeting To Order

The meeting was called to order at 9:02am.

II. Pledge Of Allegiance

The pledge of allegiance was recited by those present.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum was declared.

Committee members present: Cissy Matthews, Spencer Priest, James Clark (9:10am), Jennifer Lamm, Jeremy Bukac, Mar Jurado.

IV. Conflict Of Interest Declarations

There were no conflicts of interest declared.

V. Requests To Address The Committee

There were no requests to address the committee.

VI. Discuss And Consider Approval Of Meeting Minutes

Motion: Jennifer Lamm motioned to approve the May 11, 2022 Workforce Development Committee meeting minutes.

Second: Jeremy Bukac seconded.

Vote Approved: (5-0). James Clark not present at time of vote.

VII. Discuss Workforce Development Committee Annual Work Plan For FY23 (Cissy Matthews, 10 Minutes)

Cissy Matthews presented the Workforce Development Committee Annual Work Plan for FY23. Susan Keeble explained the details of the work plan to the committee.

VIII. Presentation And Discussion On Internship One Sheet (Neil Murphy/Kellie Rooks, 10 Minutes)

Neil Murphy presented the internship one sheet to the committee for review. The committee reviewed the sheet and agreed for its circulation.

IX. Presentation And Discussion On Strategic Communications Plan (Neil Murphy, 15 Minutes)

Neil Murphy presented the Strategic Communications Plan to the committee, the plan was reviewed and discussed.

X. Presentation And Discussion On Dual Credit Program Enrollment For Fall 2022 (Cissy Matthews/Sherry Rooks, 10 Minutes)

Cissy Matthews presented and discussed the Dual Credit Program Enrollment process for Fall 2022 to the committee. Sherry Rooks gave additional insight on Ball High School's involvement in this process.

XI. 2021-2022 Committee Work Plan

Cissy Matthews reviewed the current standing of the 2021-2022 Workforce Development Work plan with the committee.

XII. Future Agenda Items

- Social Media Plan to promote the hospitality industry and the hospitality program at Ball High School.
- FY2022-2023 Workforce Development Committee Annual Workplan Approval.

XIII. Announcements

The committee members announced the upcoming events at their organizations.

XIV. Adjournment

The meeting was adjourned at 10:00am.