



**Agenda Item: Discuss and Consider the Approval of a Professional Services Agreement with Atkins for General Regulatory Agency Matters for FY 22-23**

**Background:**

Due to the complexity of projects, permits and other issues that arise over the course of the year, the Park Board looks to consulting firms like Atkins to assist in navigating through regulatory agencies.

Atkins will provide professional consulting services to assist the Park Board with General Regulatory Agency Matters on a time and materials basis. Work to address regulatory agency issues may include email, telephone and face to face communications with various municipal, state and regulatory representatives. This scope of services does not include complete (new) permit preparation and submittal. This agreement will be effective from October 1, 2022 through September 30, 2023 and was budgeted.

The work to be done on the two beach nourishment federal permits and the continuation of the federal seaweed permit will be conducted under their own contracts.

This item was presented at the November Finance and Operations Committee meeting and was approved.

**Staff Recommendation:**

Staff recommends accepting the Professional Services Agreement with Atkins for \$20,000.00.

**Funding Source (if applicable):**

The funding for this item is held in the Nourished Beach Budget in Line 5204 Professional Services.