



**Agenda Item:** Employee Spotlight – Georgia Alvarado

**Background:** Georgia joined the Park Board in July 2013 as Receptionist/Administrative Assistant at Park Board Plaza. Shortly thereafter, for six months, Georgia assumed the additional responsibilities of the Executive Assistant while she was on leave. In February 2016, she was promoted to Payroll Clerk/Field Auditor, then to Human Resources and Payroll Coordinator in September 2019, and is now the Payroll and Accounting Clerk.

Georgia was born at Fort Hood TX and moved to Galveston at age three. She graduated from Ball High School and completed Medical Coding Certification at Galveston College and Medical Assistant Certification at Remington College. Subsequently, Georgia found her true calling in the business world working with numbers. Prior to joining the Park Board, Georgia worked as an account manager in the financial industry for six years and in the education field for one year. She lives in Galveston, where she enjoys spending time with her family and friends and enjoying the little things in life since the passing of her mother in 2021.

Georgia's managers, Stuart Smith and Bryson Frazier, share that she is dedicated, dependable, and hardworking, and is a valuable member of the accounting team. She is very conscientious in performing her work and her work product is consistently accurate, which all employees appreciate! Georgia is attentive to the requests of others and works well under pressure.

We are so glad to have Georgia on the team and we are thrilled to recognize her this month as she approaches her tenth service anniversary with the Park Board.