



BEACH CONCESSIONAIRE AGREEMENT APPLICATION

Application Information

Agreement/Permit Required: It shall be unlawful for any person to rent or lease, or to exhibit for renting or leasing, any surfboard, float, umbrella, bicycle, personal watercraft, kayak, boat or ski-boat, whether with or without driver, or other type of beach or recreational equipment, or to sell a product or concession ride to the public from a beach location under the jurisdiction of the city without having obtained from the park board of trustees for the city a beach concessionaire's agreement to conduct such business. A separate concession agreement shall be required for each location. (Galveston Municipal Code 8-53).

Applications Submitted to Park Board: The Beach Concession Agreement Application must be submitted to the Park Board of Trustees of the City of Galveston. (Galveston Municipal Code 8-54). Please return this application to: Galveston Park Board of Trustees to concessions@galvestonparkboard.org. Concessionaire Agreement applications must be received by the Park Board no less than 10 business days in advance of the requested start date.

Permit Fee and Expiration: The fee for each concessionaire permit issued under the provisions of this article hereof shall be two hundred (\$200.00) and shall not be prorated for any portion of the year in which issued. All permits issued hereunder shall expire on December 31 of the calendar year in which said permits are issued. (Galveston Municipal Code 8-55).

Nonassignable/One Location: A permit issued pursuant to the provisions of this article shall be nonassignable and shall authorize conduct of business only at the location specified in the license. (Galveston Municipal Code 8-56). A single location is a continuous space made up of one platted lot or one Park Board Concession Area. A separate permit is required for each location.

Display Permit: Any person operating a beach concession to include renting or leasing, or so exhibiting for rent or lease, any surfboard, float, umbrella, bicycle, boat or ski-boat or other beach or recreational equipment, or selling any amusement ride or product shall while conducting such beach concession business have the permit required by this article in his possession at the specific location for which the permit was issued. (Galveston Municipal Code 8-57).

Compliance Required: The Concessionaire Agreement Holder is responsible for reading and adhering to all applicable ordinances, policies and statutes relating to operating a business in the assigned Area. City of Galveston Code of Ordinances is available online. A printed copy is available upon request.

No Waiver: A Concessionaire Agreement issued hereunder shall not be construed as an admission or waiver by the Park Board of Trustees of the City of Galveston of any rights to the public beach or other public property. The City of Galveston considers all property in front of the Seawall to be public beach.

Revocation: The permit is revocable upon a finding of operations inconsistent with the requirements of this Application. The Park Board also has authority, subject to approval by the city council to revoke or suspend any permit issued hereunder for violation of any provision of Galv. Municipal Code 19-55.

Surveys: The following specifications are required for a survey to be considered valid:

- The survey must be signed and sealed by a registered professional land surveyor;
- A copy of the vesting deed must be included;
- Coordinates of the boundary lines must be provided in the Texas State Coordinate System of 1983, South Central Zone; and
- Coordinates of boundary lines must be expressed in U.S. Survey Feet.

Standards of Operation:

- Beach concessionaires shall only be permitted to install the following signs, per each lease site: (1) Sandwich board sign, as defined by, appendix A, article V, may not exceed three (3) feet by two (2) feet, and is utilized solely to display the type of items for rental, and the respective fee(s). Only one (1) sandwich board sign is permitted per lease site. (Galv. Municipal Code 19-55).
- Concessions within the beach concessionaire area shall not be permitted to utilize temporary or portable buildings. (Galv. Municipal Code 19-55).
- One tow vehicle permitted to deliver a trailer of supplies to the sand using the nearest ramp and pick up the trailer at the end of operation each day. This vehicle must have a Park Board issued beachfront access windshield decal and must vacate the beach after the trailer is fixed and until pick up.
- One equipment trailer is permitted to remain on the sand and must have a business logo no less than 3 feet x 2 feet, or 3 feet in diameter, on each of 4 sides of the trailer for identification.
- Vehicles are permitted on the sand no earlier than 7 a.m.; must be fixed by 10 a.m.; must remain fixed no earlier than 5 p.m. and must vacate the sand at sunset.
- It is unlawful for any person to leave an item of personal property unattended on the public beaches or within the public beach access areas between the hours of sunset and the hour of 7:00 am of the following day. (Galveston Municipal Code 8-27).
- No glass is permitted on the beach. (Galveston Municipal Code 8-7).
- Comply with all directions of law enforcement in times of emergency and declared disasters.

- Dispose of all litter and waste in accordance with City Codes.

The following items must be attached to Application:

- Permit Fee of \$200.00 payable to the "Park Board of Trustees of the City of Galveston".
- Auto liability Insurance for cars/trucks operating on the beach.
- General Liability policy in the amount of \$1 million, listing the following as additional insureds:
 - City of Galveston, 823 Rosenberg, Galveston, TX 77553
 - Park Board of Trustees of the City of Galveston, 601 Tremont St • Galveston, Texas 77550
- Sales and Use Tax Permit from the State of Texas listing Galveston as the municipality.
- Health Permit from Galveston County Health District, if applicable
- Beach Patrol Permit for Water Safety, if applicable
- Affidavit Regarding Beachfront Surface Rights, or Concession License with the Galveston Park Board.
- Survey of surface rights if Applicant is operating under a claim of private property (see above instructions).

APPLICANT INFORMATION

Permit Holder/Applicant Name: _____ **Start Date Requested:** _____

Beach Location (Specify the location by Park Board Concession Area, address, street, CAD Parcel, platted lot and/or legal description): _____

Business Mailing Address: _____

Mobile Phone: _____ **Email:** _____

Business Type:

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> surfboard, | <input type="checkbox"/> personal watercraft, |
| <input type="checkbox"/> float, | <input type="checkbox"/> kayak, boat or ski-boat, whether with or without driver, |
| <input type="checkbox"/> umbrella, | <input type="checkbox"/> other type of beach or recreational equipment, |
| <input type="checkbox"/> bicycle, | <input type="checkbox"/> to sell a product or concession ride to the public |

Person/Entity Providing Surface Rights

Name: _____

Address: _____

Phone: _____ **Email:** _____

ACKNOWLEDGEMENTS

I certify that I have full authority to make this application, and that all information is correct and complete to the best of my knowledge and ability. I also acknowledge that rental of recreational equipment is dependent on passing all required inspections, and operating without obtaining these inspections and permits may result in additional fines and/or revocation of this concessionaire agreement. I understand this concessionaire agreement does not issue exclusive use and access to the assigned location. I certify that I have read and agree to follow the rules for recreational equipment rental provided in Galveston City Code and all other applicable regulations. By signing I am certifying that all the information is true and correct.

Applicant Signature: _____ **Date:** _____

PLEASE DO NOT WRITE BELOW THIS LINE. STAFF ONLY

Staff Name		Approved by Chief of Beach Patrol	Park Board Agreement on File?
Date & Time Received		Approved by Chief Operations Officer	
Permit Number	Payment Method	Location Assigned	

Approved by: _____ Date: _____