4/10/2020 - Minutes

I. In Accordance With The Order Effective March 16, 2020 Issued By The Office Of The Texas Governor, The Park Board Of Trustees Will Conduct This Meeting Via Videoconference In Order To Maintain Social Distancing For The Reduction In Spread Of The Covid-19 Virus.

II. Call Meeting To Order
The meeting was called to order at 2:00 p.m.

III. Roll Call And Declaration Of A Quorum
Roll was called and a quorum declared.

   Trustees Present: Spencer Priest, Jan Collier, Maureen Patton, David Collins, Steven Creitz, Marty Fluke, Dave Jacoby, Jason Worthen and Will Wright.

   Staff Present: Kelly de Schaun, Michael Moser, Schel Heydenburg and Carla Cotropia, Legal Counsel.

IV. Conflict Of Interest Declarations
There were no conflicts declared.

V. Requests To Address The Board
There were no requests to address the Board.

VI. Discuss And Consider Revised Financial Forecast For 2019-2020 Fiscal Year

   Spencer Priest shared that this Special Meeting was requested by three of the trustees to review the financial forecast and capital improvement projects. He reported that staff is continuing to work on the revised forecasting and budgets as they monitor the quickly changing environment of the pandemic.

   Kelly de Schaun reminded the Trustees that the monthly forecast was included in the information for the April 2, 2020 Board meeting. She stated that once the revenue reduction was approved, staff began working to reduce the expenses to match.

   Maureen Patton reported that a plan had been developed and that these amended budgets would go to the Finance and Operations Committee on April 21, 2020 and then to the Board on April 28, 2020.

   Motion: Marty Fluke motioned to defer this item until the April 21, 2020 Finance and Operations Committee meeting.

   Second: Maureen Patton seconded.

   Vote: Approved (9-0).
VII. Update On 2019-2020 Capital Improvement Plan

Spencer Priest directed the trustees to the information submitted in the meeting packet. Marty Fluke shared that this plan needs review however it is tied into the expenses, fixed and variable.

Motion: Marty Fluke motioned to defer this to the April 28, 2020 Board of Trustees meeting.

Second: David Collins seconded.

Vote: Approved (9-0).

VIII. Future Agenda Items
  CFO Search Update

IX. Announcements

X. Adjournment
   The meeting was adjourned at 2:51 p.m.

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  Schel Heydenburg                                                       Maureen M. Patton
  Board Reporter                                                            Board Secretary