



**Park Board of Trustees of the City of Galveston  
601 Tremont Street, Galveston, Texas 77550**

4/23/2019 - Minutes

I. Call Meeting To Order

The meeting was called to order at 1:34 p.m.

II. Pledge Of Allegiance

The pledge was recited by those present.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum declared.

**Trustees Present:** Spencer Priest, John Zendt, Maureen Patton, Craig Brown, Jan Collier, Steven Creitz, Victor Viser, Will Wright and Jason Worthen.

**Staff Present:** Kelly de Schaun, Mike Moser, Kimberly Danesi, Reuben Trevino, Sheryl Rozier, Dan Gundrum, Melody Smith, Jesse Ojeda, Schel Heydenburg and Carla Cotropia, Legal Counsel.

IV. Conflict Of Interest Declarations

John Zendt, Will Wright and Maureen Patton declared Conflicts with Agenda Item X-B and completed conflict disclosure forms.

V. Requests To Address The Board

There were no requests to address the Board.

VI. Employee Recognition

Jesse Ojeda recognized Coastal Zone Management employees Chuck Jones and Jacob Huffstetter for their actions during the Ironman Event on the West End. He reported that these two employees were driving on FM3005 and noticed what they first thought was a mannequin on the side of the road until it moved. They discovered that it was a seriously injured participant of the race so they blocked the road, immediately called 911 and stayed until emergency services arrived.

Spencer Priest recognized Kimberly Danesi for her completion of the Leadership Galveston Program and thanked her for her participation.

VII. Vision Galveston Presentation (Keath Jacoby/Asakura Robinson, 15 Minutes)

Keath Jacoby gave an overview of the Vision Galveston and the outreach completed to date. She shared that from community input received, a list of recommendations was compiled and the list of recommendations was distributed for the trustees discussion. Katie Coyne with Asakura Robinson, a consultant for Vision Galveston, reviewed the structure of the recommendations and shared that the highlights on the list are for those that relate to Parks and Sustainable Tourism. Kelly de Schaun shared

that she believes this is showing that Galveston needs a community plan for visitor management. Craig Brown agreed and stated he thought this was a good time to get the entities together, such as the City, Park Board, Port and educational institutions together to start the conversation. Mrs. de Schaun shared a white paper distributed at the recent Destinations International CEO Summit she attended about American resident sentiment towards tourism and is wanting to engage in similar surveys of the residents of Galveston and what they think about tourism.

Spencer Priest would like the Advisory Committees to review the recommendations compiled by Vision Galveston and provide feedback.

## VIII. Operations

### A. Update On Hurricanes Ike & Harvey Federal Emergency Management Agency (FEMA) Projects (Sheryl Rozier, 15 Minutes)

Sheryl Rozier gave an overview of the process for submissions to FEMA. She shared that the process for submitting claims has improved and that the Park Board has already received payment on all of the Harvey claims except for the Beach Nourishment projects submitted for Dellanera and Babe's beach. Mrs. Rozier reviewed the projects still outstanding from Hurricane Ike and shared that the alternate projects at Stewart and East Beach are complete and have moved to the close-out phase. Mrs. Rozier stated that the Board will be seeing the bids for repairs of the pavilion at Dellanera which should deplete these funds. She stated that the remaining projects are at Seawolf Park and include the righting of the U.S.S. Stewart, the completion of the painting of the U.S.S. Cavalla, the repair work to the sidewalks on the channel side of the pavilion as well as the alternate project requests for the demolition of the pavilion and the extension of the fishing pier. John Zendt stated that there is value in moving ahead with the repair of the sidewalk while waiting for an answer on the demolition of the pavilion since this is a fishing area.

### B. Discuss And Consider Approval Of Resolution In Support Of HB 2647 And SB 1719 In Relation To A Dedicated Funding Source For The Coastal Erosion Response Planning Act (Reuben Trevino, 10 Minutes)

Reuben Trevino reviewed the Resolution that supports dedicated funding for the Coastal Erosion Response Planning Act (CEPRA).

**Motion:** Victor Viser motioned to approve the resolution.

**Second:** Jan Collier seconded.

**Vote:** Approved (8-0, Patton not present time of vote)

### C. Discuss And Consider Project Cooperation Agreement With The Texas General Land Office CEPRA Cycle 10 Project #1646 For Phase 2 Of Sediment Technology. (Reuben Trevino 10 Minutes)

Reuben Trevino explained that this agreement is for the second phase of the sediment technology project. He shared that the local match has already been secured and approved by the Galveston City Council.

**Motion:** Will Wright motioned to approve the agreement.

**Second:** Victor Viser seconded.

**Vote:** Approved (9-0)

## IX. Tourism Development

### A. Update On Spring Break 2019 (Bryan Kunz And Dan Gundrum, 10 Minutes)

Dan Gundrum shared that the weather was cold and damp for Spring Break with the highest temperature during that period being only 62 degrees. He shared that March was not a good month for the parks however April is looking better. Bryan Kunz added the third week of Spring Break to the previous numbers reported which made a small difference but the numbers were still down compared to the previous year.

#### X. Administration

##### A. Discuss Executive Review Process (Kimberly Danesi, 5 Minutes)

Kimberly Danesi shared that the evaluation form for this years review of Kelly de Schaun, Mike Moser and Carla Cotropia will be done electronically and stated that before the form is converted, she would like to get input from the trustees on any edits that they would like to see. Mrs. Danesi distributed the forms and asked for all revision comments to be submitted to her not later than Friday, May 3, 2019 so that she can revise as necessary before distribution.

##### B. Discuss And Consider Proposal To Accept Management Of Arts And Historic Hotel Occupancy Tax Grants (Kelly De Schaun, 15 Minutes)

Craig Brown shared that this item is on the April 25, 2019 City Council workshop agenda to discuss with the plan to vote on moving to the Park Board at the May 23, 2019 City Council Regular meeting. Dr. Brown reviewed what he believed the council would be deciding which would include transferring 5/8 of a penny to the Park Board for the Arts and Historic program as well as the reserve fund currently kept by the City for these grants. Dr. Brown also shared that he believed the agreement would not include that the Park Board is required to make up the 1/8 penny difference from the original 6/8 penny currently being distributed.

Spencer Priest asked the trustees for their input on recommendations for Dr. Brown to take back to City Council for their workshop meeting on April 25, 2019. The trustees recommended the following: 1) ask for the full 6/8 of the penny but will accept the 5/8 if there is no mandate requiring the Park Board to subsidize the 1/8. 2) the reserve fund would be transferred, 3) For the first year of Park Board management, the current ordinance would be used and the Park Board would work with the City to develop new protocols by April 2020, 4) the agreement would be for 10 years.

**Motion:** Victor Viser motioned for a letter to be drafted to the City Council with the recommendations set forth for their consideration at the April 25, 2019 meeting.

**Second:** Jan Collier seconded.

**Vote:** Approved (5-0, Brown, Patton, Wright and Zendt abstained).

##### C. Discuss And Consider Amending Date Of May Board Of Trustees Meeting (Spencer Priest, 5 Minutes)

Spencer Priest explained that the May meeting is currently scheduled for May 28th which is after the scheduled Joint City Council meeting May 23 as well as it being the Tuesday after Memorial Day. He recommended moving the meeting to May 21st. Steven Creitz shared that this is the same day as the George Mitchell Day unveiling which begins at 4:00 p.m.

**Motion:** Jan Collier motioned to approve moving the May Board meeting to May 21, 2019 with a start time of 1:00 p.m.

**Second:** Steven Creitz seconded.

**Vote:** Approved (8-0, Worthen not present at the time of vote).

#### XI. Consent

**Motion:** John Zendt motioned to approve Consent Agenda Items A, B, D, E, F, G and H.

**Second:** Craig Brown seconded.

**Vote:** Approved (9-0)

**Motion:** John Zendt motioned to send Consent Item C regarding the comfort stations at Stewart Beach be sent to the Parks and Amenities Committee for further review and discussion.

**Second:** Victor Viser

**Vote:** Approved (8-1, Creitz opposed).

- A. Discuss And Consider Approval Of Meeting Minutes
- B. Discuss And Consider Tourism Development Expenditures (Melody Smith)
- C. Discuss And Consider A Proposal From Rogers Partners Related To Comfort Stations (Sheryl Rozier, 10 Minutes)
- D. Discuss And Consider Approval Of January 2019 Unaudited Financial Statements (Mike Moser)
- E. Discuss And Consider Approval Of February 2019 Unaudited Financial Statements (Mike Moser)
- F. Discuss And Consider The Purchase Of ONE (1) USED 1982 Caterpillar 130GNS Motor Grader/Road Maintainer Form The Texas Facilities Commission/Federal Surplus Program- Fort Worth, TX (Jesse Ojeda)
- G. Discuss And Consider Request For 2019 Funding From Artist Boat For The Bucket Brigade, Beautify The Bucket And World Oceans Day (Dan Gundrum)
- H. Discuss And Consider The Purchase Of Point Of Sale/Access Control Software And Hardware For The New Ticket Booths (Dan Gundrum)

## XII. Future Agenda Items

- Stewart Beach drainage
- Galveston.com update
- Mardi Gras warehouse
- Life Guard towers update
- Vision Galveston input from committees

## XIII. Announcements

## XIV. Adjournment

The meeting was adjourned at 4:34 p.m.

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Schel Heydenburg  
Board Reporter

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Maureen M. Patton  
Board Secretary