4/28/2020 - Minutes

I. In Accordance With The Order Effective March 16, 2020 Issued By The Office Of The Texas Governor, The Park Board Of Trustees Will Conduct This Meeting Via Videoconference In Order To Maintain Social Distancing For The Reduction In Spread Of The Covid-19 Virus.

II. Call Meeting To Order
    The meeting was called to order at 1:32 p.m.

III. Roll Call And Declaration Of A Quorum
    Roll was called and a quorum declared.
    Trustees Present: Spencer Priest, Jan Collier, Maureen Patton, David Collins, Steven Creitz, Marty Fluke, Dave Jacoby, Jason Worthen and Will Wright.
    Staff Present: Kelly de Schaun, Michael Moser, Kimberly Danesi, Michael Woody, Sheryl Rozier, Schel Heydenburg and Carla Cotropia, Legal Counsel.

IV. Conflict Of Interest Declarations
    There were no conflicts declared.

V. Requests To Address The Board
    A comment from James Clark, President of the Galveston Restaurant Association, was read expressing support for the 4th of July fireworks display.

VI. Administration

A. Discuss And Consider Adoption Of Amended 2019-2020 Budget (Michael Moser, 20 Minutes)

    Michael Moser reviewed the proposed 2019-2020 Amended Budget. Maureen Patton asked if the budget had to be adopted at this time since the current situation is still very fluid. Kelly de Schaun responded that the Park Board has to work under a balanced budget and shared that this would be something the Finance and Operations committee should track as the budget may require additional revisions.

    Motion: Maureen Patton motioned to adopt the revised 2019-2020 budget.
    Second: Jan Collier seconded.
    Vote: Approved (9-0).

B. Presentation Of Cash Position Of Park Board (Michael Moser, 15 Minutes)
Michael Moser gave an overview of the current cash position of the Park Board including the breakdown of restricted and non-restricted funds.

C. Discuss And Consider Allocation Of Additional Resources (20 Minutes)

Peter Davis reviewed the request for additional resources for Beach Patrol in the amount of $333,000. He shared that these funds would allow them to maintain adequate staffing for the towers and rescue trucks.

Motion: Jason Worthen motioned to approve the request to allocate the additional $333,000 to the Beach Patrol amended budget.

Second: Jan Collier seconded.

Vote: Approved (8-0, Will Wright not present at the time of vote).

Michael Woody reviewed the $100,000 request for Tourism Development. He shared that these funds would be for NEA Arts Grant program recently awarded.

Motion: Maureen Patton motioned to approve the $100,000 allocation of funds for Tourism Development.

Second: David Collins seconded.

Vote: Approved (7-0, Marty Fluke abstained and Will Wright was not present at the time of vote).

D. Update On Current Park Board Staffing Levels (Kimberly Danesi, 10 Minutes)

Kimberly Danesi reported on the current staffing. She shared that several open positions will not be filled at this time due to the budget reductions and that there were also several positions eliminated by a reduction in force.

E. Discuss Status Of Executive Recruitment For Chief Financial Officer (Kimberly Danesi, 10 Minutes)

Kimberly Danesi gave an update on the recruitment efforts for the new CFO. She shared that there have been over 80 applications received and that the close date is scheduled for May 1. Mrs. Danesi reported that at this time, they have narrowed the list to 17 candidates and of these, several are certified public accountants and also government accounting certified.

F. Discuss Executive Annual Review Process And Deadlines (Kimberly Danesi, 5 Minutes)

Kimberly Danesi gave an overview of the executive review process. She shared that with the retirement of Michael Moser, his position would not be included this year. Mrs. Danesi asked the trustees to review the current forms and to please let her know if they had any recommendations for changes before she sends out for completion.

G. First Reading Of Proposed Amendment To The Park Board Of Trustees By-Laws For Article XI - Committees (Carla Cotropia, 5 Minutes)

Carla Cotropia read the proposed amendment which would change the committee appointments from August to October.

VII. Tourism Development

A. Discuss And Consider Approval Of Funding For National Endowment Of The Arts Grant To Support Creation Of An Arts And Cultural Master Plan (Kelly De Schaun, 10 Minutes)

Kelly de Schaun introduced Lisa Shaw with the Galveston Art Center who gave a presentation on the proposed creation of a cultural master plan for Galveston. She shared that the grant being awarded by the NEA is in the amount of $50,000. Marty Fluke asked if the City was contributing any funds for this program. Ms. Shaw reported that the grant request was submitted by the City but the plan was for the
Park Board to use funds for the matching portion. Kelly de Schaun stated that they hope as this program moves forward, the City Arts Commission will work in conjunction with this effort.

Motion: Maureen Patton motioned to approve the funding for the NEA grant.

Second: Marty Fluke seconded.

Vote: Approved (8-0, Will Wright not present at the time of vote).

VIII. Operations

A. Discuss And Consider The Approval Of Rogers Partners Master Plan Update And Siting Study (Sheryl Rozier/Tyler Swanson, 30 Minutes)

Sheryl Rozier shared that this item would be the last of the Rogers Partners tasks to complete at this time and she requested approval to accept these deliverables. She introduced Tyler Swanson with Rogers Partners who gave a presentation on the Updated Park Master plan. He shared that several Park Board partners including City staff and Council members, as well as vendors and Park Board staff were part of the discussions for this revision.

Motion: Dave Jacoby motioned to accept the Master Plan Update and Siting Study deliverables from Rogers Partners.

Second: Steven Creitz seconded.

Vote: Approved (9-0).

B. Update On One Year Capital Improvement Plan And Priority Projects (Sheryl Rozier, 10 Minutes)

Sheryl Rozier gave an overview of the CIP and shared some of the delays being incurred due to facility closures and meeting cancellations. She reviewed the priority projects which include the Stewart Beach Drainage plan, the demolition of the pavilion at Seawolf Park, the Harvey beach and dune repair project at Dellanera as well as the RESTORE Projects for East End Lagoon and the beach nourishments.

IX. Consent

Note: Jason Worthen left the meeting at 3:00 p.m.

A. Discuss And Consider Award Of Contract For July 4th 2020 Fireworks Display (Michael Woody)

This item was deferred to allow staff to get additional information.

B. Discuss And Consider Reimbursement To The City Of Galveston For Annual Survey Work For Galveston’s Engineered Beaches (Sheryl Rozier)

Motion: Marty Fluke motioned to approve the reimbursement to the City for the beach survey.

Second: Steven Creitz seconded.

Vote: Approved (8-0, Jason Worthen not present at time of vote).

X. Executive Session

The meeting entered Executive Session at 3:50 p.m.

A. Pursuant To Texas Government Code Section 551-071 - Consultation With Attorney On A Matter In Which The Duty Of The Attorney To The Governmental Body Under Texas Disciplinary Rules Of Professional Conduct Of The State Of Texas Clearly Conflicts With This Chapter - Legal Matters Concerning Cavalla Historical Foundation And Possible Litigation
XI. Action Item (S) Resulting From Executive Session

The open meeting resumed at 4:24 p.m.

A. Discuss And Consider Action For Any Executive Session Item Listed On The Meeting Agenda
   There was no action taken.

XII. Future Agenda Items

4th of July Fireworks display

XIII. Announcements

XIV. Adjournment

The meeting was adjourned at 4:28 p.m.

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Schel Heydenburg                                   Maureen M. Patton
Board Reporter                                      Board Secretary