



**Park Board of Trustees of the City of Galveston
Finance and Operations Committee Regular Meeting
601 Tremont, Galveston, Texas 77550**

5/15/2019 - Minutes

I. Call Meeting To Order

The meeting was called to order at 1:30 p.m.

II. Pledge Of Allegiance

The pledge was recited by those present.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum declared.

Committee Members Present: Victor Viser, Steven Creitz, Will Wright and Maureen Patton.

Committee Members Absent: John Zendt.

Staff Present: Mike Moser, Kelly de Schaun, Schel Heydenburg, Jesse Ojeda, Dean Lee, Dan Gundrum and Sheryl Rozier.

IV. Conflict Of Interest Declarations

There were no conflicts declared.

V. Requests To Address The Committee

There were no requests to address the committee.

VI. Discuss And Consider Approval Of Meeting Minutes

Motion: Will Wright motioned to approve the April 17, 2019 Finance and Operations meeting minutes.

Second: Victor Viser seconded.

Vote: Approved (4-0)

VII. Discuss And Consider Approval Of Repairs To Coastal Zone Management Wheel Loader #3525 (Jesse Ojeda, 5 Minutes)

Jesse Ojeda and Dean Lee reviewed the needed repairs for the wheel loader.

Motion: Maureen Patton motioned to approve the repairs for the Coastal Zone Management Wheel loader #3525.

Second: Will Wright seconded.

Vote: Approved (4-0).

VIII. Discuss And Consider A Proposal From J W Hauling, LLC For Demolition Services At 2507 Postoffice (Sheryl Rozier, 10 Minutes)

Sheryl Rozier reviewed the bid process for this demolition and shared that only one contractor participated in the mandatory site visit and submitted a bid, J.W. Hauling, LLC.

Motion: Maureen Patton motioned to approve the proposal from J.W. Hauling for the demolition services.

Second: Steven Creitz seconded.

Vote: Approved (3-1, Wright opposed).

IX. Discuss And Consider An Invoice From Johnson Controls For Emergency HVAC Repairs (Sheryl Rozier, 10 Minutes)

Sheryl Rozier reviewed the needed emergency HVAC repairs for the Park Board Plaza system.

Motion: Steven Creitz motioned to approve the invoice from Johnson Controls for the emergency repairs.

Second: Maureen Patton seconded.

Vote: Approved (4-0)

X. Discuss Babe's Beach Loan Payoff For 2019-2020 Fiscal Year (Mike Moser, 10 Minutes)

Mike Moser reviewed the terms of the loan through Texas First Bank which was taken out in May 2015 for the beach nourishment project at Babe's Beach. He shared that the initial interest rate was 3.25% but that it is currently 5.5% with a balloon in 2025. Mr. Moser reviewed the current balance of the reserve funds and stated that using the reserve funds to pay off the loan would save approximately \$400,000. This item will be sent to the Board of Trustees for consideration at the May 21, 2019 meeting. If approved, this would be included in the 2019-2020 Budget.

XI. Discuss Outgoing Park Transfers For Beach Nourishment Fund (Mike Moser, 10 Minutes)

Mike Moser gave an overview of the Beach Nourishment Fund and shared that if the transfers were eliminated, that this would eliminate this fund from future budgets. Kelly de Schaun shared that staff recommends stopping the beach renourishment funding from the beach user fees collected at the parks and to leave those funds in the parks where collected. She stated that the amount dedicated from these funds is not enough to help with the beach renourishment projects but would be beneficial to the parks. Mrs. de Schaun stated that this would require a by-law change if approved by the Board. This item will be presented to the Board of Trustees for consideration at the May 21, 2019 meeting.

XII. Discuss City Of Galveston Debt Management Plan (Mike Moser, 15 Minutes)

Mike Moser shared that he contacted the City of Galveston regarding the Debt Management Policy recently passed by the City Council on how it would affect the Park Board. Mr. Moser explained that he sent Mike Loftin, Assistant City Manager - Finance, a list of questions regarding this and he distributed the answers he received. He shared that there would be no change to how the Park Board currently handles it's debt management. Mr. Loftin addressed the committee and shared that he verified all of this information prior to answering Mr. Moser's questions.

XIII. Discuss And Consider Approval Of March 2019 Unaudited Financial Statements (Mike Moser, 15 Minutes)

Mike Moser reviewed the March 2019 Unaudited Financial statements for the committee.

Motion: Will Wright motioned to approve the March 2019 Unaudited Financial Statements.

Second: Maureen Patton seconded.

Vote: Approved (4-0).

XIV. Future Agenda Items

- First presentations of 2019-2020 Enterprise Operating Budgets
- Valuation of the 2019-2020 HOT Penny

XV. Announcements

XVI. Adjournment

The meeting was adjourned at 2:43 p.m.