



**Park Board of Trustees of the City of Galveston
601 Tremont Street, Galveston, Texas 77550**

6/25/2019 - Minutes

I. Call Meeting To Order

The meeting was called to order at 1:31 p.m.

II. Pledge Of Allegiance

The pledge was recited by those present.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum declared.

Trustees Present: Spencer Priest, John Zendt, Maureen Patton, Craig Brown, Victor Viser, Jan Collier, Steven Creitz, Will Wright, and Jason Worthen (1:43 p.m.)

Staff Present: Kelly de Schaun, Mike Moser, Schel Heydenburg, Jaree Fortin, Peter Davis, Sheryl Rozier, Jesse Ojeda, Dan Gundrum and Carla Cotropia, Legal Counsel.

IV. Conflict Of Interest Declarations

There were no conflicts declared.

V. Requests To Address The Board

There were several requests to address the Board regarding Agenda Item VII-E. These were done during the Board discussion of this agenda item.

VI. Presentation Of The Leroy Colombo Public Safety Award, (Peter Davis, 5 Minutes)

This item was deferred.

VII. Operations

A. Discuss And Consider A Proposal From Rogers Partners Related To Next Steps Identified By The Trustees For Stewart Beach (Sheryl Rozier, 10 Minutes)

Sheryl Rozier stated that the proposal is based on the discussion held at the May Board meeting and includes the items the trustees requested. She also shared that specifically in the contract are meetings with all parties including City staff. Spencer Priest also shared that the Park Board will be updating City Council on June 27, 2019 on several Park Board projects and this item will be included.

Motion: Victor Viser motioned to approve the proposal from Rogers Partners.

Second: Steven Creitz seconded.

Vote: Approved (9-0)

- B. Discuss And Consider Approval Of An Additional Item Related To The Park Board's Submissions To The Coastal Erosion Planning Response Act (CEPRA) Cycle 11 Grant Program Due July 1, 2019 (Sheryl Rozier, 10 Minutes)

Kelly de Schaun reported that staff is asking for approval to submit an additional grant application to the Texas General Land Office CEPRA program for Historic Seawall Hurricane Harvey FEMA Repairs with a resolution of support. She shared that the project total would be 7.1 millions dollars with a cost to the Park Board of \$89,000.

Motion: Maureen Patton motioned to approve the resolution of support for the additional CEPRA grant application.

Second: Jan Collier seconded.

Vote: Approved (9-0)

- C. Discuss And Consider The Repair Of The Fishing Apron On The North East Side Of Seawolf Park (Sheryl Rozier, 10 Minutes)

Sheryl Rozier showed the Trustees the area of fishing apron at Seawolf Park that has not been repaired. She explained that staff has been holding off on this repair until the demolition of the pavilion due to its location. She stated that this area encompasses 3% of the available fishing area and no fishing is allowed on that side of pavilion at night. Mrs. Rozier also stated that there is a fence around this area to prevent access.

Motion: Victor Viser motioned to accept the Staff recommendation to wait to repair this area until the demolition of the pavilion.

Second: Will Wright seconded.

Vote: Approved (8-0, Brown not present at time of vote).

- D. Discuss And Consider Offering Free Parking For Galveston Residents At Seawolf Park (Dan Gundrum, 10 Minutes)

Dan Gundrum shared that at the recent City of Galveston State of the City meeting, a resident asked about having free parking for residents at Seawolf Park. He recommended to the Board that this item be sent to the Parks and Amenities Committee for further review.

Motion: Jan Collier motioned to send this item to the Parks and Amenities Committee for review and bring their recommendations back to the next Board meeting.

Second: Jason Worthen seconded.

Vote: Approved (8-0, Brown not present at time of vote).

- E. Discuss And Consider Re-Establishing A Program For Third Parties To Operate Under The U.S.Army Corps Of Engineers Beach Maintenance Permit SWG-2014-00448 (Kelly De Schaun, 20 Minutes)

Kelly de Schaun shared that the Beach Maintenance Advisory Committee, (BMAC), has been discussing this issue at length and at the June 21, 2019 meeting, unanimously approved the alternate

program being presented which would allow third parties to operate under the Park Board's U.S. Army Corps of Engineers (USACE) permit. She reviewed the history of the permit and that the program previously in place was stopped in 2018 after the contractor that had been granted permission to work under this permit was found to be operating in violation of the terms of the permit. Mrs. de Schaun stated that when this occurred a letter was sent to all of those who had a contract with this vendor that they were not abiding by the terms and the Park Board could not accept the liability for this non-compliance. They were also encouraged to work with the USACE to acquire their own permit.

Mrs. de Schaun referred the Trustees to the proposed terms and conditions listed in the meeting briefing packet. She indicated that the 10% threshold requirement has been more clearly defined and that the USACE is writing up the protocol for this. She reviewed the allowable equipment, frequency and timing of activities and the responsibilities for the self-provider including having a wildlife monitor on the beach during the cleaning and submitting proper documentation. Mrs. de Schaun stated that this time the plan would be to contract with the homeowner's associations instead of the contractor and that the Park Board would make the call if they are in compliance with the permit. In addition, she shared that staff would like to create the new position of an Environmental Quality Control Officer and that part of their responsibilities would be to ensure compliance and be the conduit of communication.

Public Comments on this issue were taken at this time. Those speaking regarding this item were: Theresa Morris, Joanie Steinhaus, Deborah Dolgin, Joel Minton, Marie Robb, Lloyd Martin and Howard Close.

Victor Viser presented to the trustees a suggested amendment to the proposed implementation that instead of contracting with the different home owner associations, this would have them create East End and West End District Cooperatives. Dr. Viser stated that the goal of this would be to streamline the process for the Park Board so that they would have two contracts instead of multiple contracts with all of the individual associations and it would also help create Peer Compliance Responsibility.

Kelly de Schaun requested that the Board make a decision at this meeting since the summer season has begun.

Motion: Victor Viser motioned to approve the 3rd Party Program as defined by staff in the briefing pack with 50% cost share of the new position calculated in the rate per linear foot, the District idea would be further vetted at BMAC and that staff would come back to the Board before the 2020 season with an update and recommendations.

Second: Jason Worthen seconded.

Vote: Approved (9-0)

VIII. Administration

A. 2018-2019 Business Plan Mid-Year Updates (20 Minutes)

Mid-year business plan updates were presented by Coastal Zone Management, Operations/Projects and Beach Patrol.

Jesse Ojeda presented the update for the Coastal Zone Management department. He shared several accomplishments including the roll-out of the Save our Shores campaign as part of the new City Ordinance banning items left overnight on the beaches, the continued collaboration with the City Sanitation Department, new equipment purchases and installation and the second phase of the concrete parking area at the CZM lot completed. Mr. Ojeda reported that staff is continuing to explore additional ideas for recycling initiatives and in 2020 will be exploring the feasibility of an in-house roll-off dumpster system.

Sheryl Rozier presented for Operations/Projects. She shared that the East End Lagoon Business Plan

was completed and received support from both the Trustees and the City Council, the contract for the 2019 beach nourishment project for Babe's Beach has been awarded and she showed a video of the Sediment Bedload Technology pilot project at East Beach. Mrs. Rozier stated that the engineering package for drainage improvements at Stewart Beach is close to completion and that staff is working with TXDOT on the potential identification of a sand source. She also shared that looking ahead to the next budget year, staff is hoping to implement the Harvey FEMA project for the repair of Dellanera Beach/Dune, have a contract with RESTORE for the East End Lagoon and beach nourishment projects and the demolition of the pavilion at Seawolf Park.

- B. Discuss And Consider Second Reading Of Proposed Amendment To The Park Board Of Trustees By-Laws To Remove Article XVIII - Fund For Beach Nourishment (Carla Cotropia, 5 Minutes)

Carla Cotropia explained that this would eliminate the article in the By-laws for Beach Nourishment Fund.

Motion: Jan Collier motioned to approve the amendment to the Park Board of Trustees By-laws.

Second: Victor Viser seconded.

Vote: Approved (8-0, Brown not present at time of vote).

- C. Update On Partnerships With The City Of Galveston And Port Of Galveston (Spencer Priest, 15 Minutes)

Spencer Priest shared that he will be presenting to the City Council at their workshop meeting on June 27, 2019 updates on several projects including the Seawolf Park Pavilion demolition, Stewart Beach drainage and the pavilion. He would also be sharing that he and Kelly de Schaun are working with the Port and Wharves Board to schedule a joint meeting to discuss the Port Master Plan. Mr. Priest will also report to City Council on the continuing communication between the two entities and working together on items such as Stewart Beach pavilion.

IX. Tourism Development

- A. Discuss And Consider Value Of 2019-2020 Hotel Occupancy Tax (Mike Moser, 15 Minutes)

Mike Moser reviewed the Hotel Occupancy Tax value analysis from 2014 through the current period and shared that both the Tourism Development Advisory Committee and the Finance and Operations Committee recommend a 1% increase over the 2018-2019 projection for the 2019-2020 budget year.

Motion: Maureen Patton motioned to approve a 1% increase over the 2018-2019 projection for the 2019-2020 budget year.

Second: Jan Collier seconded.

Vote: Approved (8-0, Zendt not present at time of vote)

- B. Update On Chief Tourism Officer Search (Kelly De Schaun, 10 Minutes)

Kelly de Schaun shared that a new Chief Tourism Officer has been hired. Michael Woody from the San Antonio Convention and Visitors Bureau will be starting with the Park Board on July 18, 2019.

X. Executive Session

The Board entered into Executive Session at 2:52 p.m.

- A. Pursuant To Texas Gov. Code Section 551.074 - Personnel Discussion Concerning The Evaluation Of The Executive Director, Controller And Legal Counsel

- B. Pursuant To Texas Gov. Code Section 551.071 - Consultation With Attorney On Legal Issues In Connection With A Proposed Interlocal Agreement

XI. Action Item (S) Resulting From Executive Session

- A. Discuss And Consider Action For Any Executive Session Item Listed On The Meeting Agenda

The meeting reconvened at 3:58 p.m.

Item X-A

Motion: John Zendt motioned to approve a 4% salary increase for Kelly de Schaun and Mike Moser.

Second: Victor Viser seconded.

Vote: Approved (9-0)

Item X-B - No action taken.

XII. Consent

Motion: Maureen Patton motioned to approve the Consent Agenda Items.

Second: Craig Brown seconded the motion.

Vote: Approved (8-0, Zendt not present at time of vote).

- A. Discuss And Consider The Approval Of Meeting Minutes
- B. Discuss And Consider Approval Of April 2019 Unaudited Financial Statements (Mike Moser)
- C. Discuss And Consider A Proposal From General Contracting Services, Inc. For Construction Work At The Pavilion At Dellanera RV Park (Sheryl Rozier, 10 Minutes)
- D. Discuss And Consider New Rules Regarding Drone Usage At The Parks (Dan Gundrum, 10 Minutes)
- E. Discuss And Consider A Resolution Of The Park Board Of Trustees Of The City Of Galveston Authorizing Staff To Apply For And Obtain Funding From The Texas General Land Office For State Assistance Through The Beach Maintenance Fund (Mike Moser)

XIII. Future Agenda Items

- PAC Recommendations for free resident parking at Seawolf Park
- Vision Galveston Update
- Arts Grant
- Galveston.com Update
- State Legislative Update

XIV. Announcements

XV. Adjournment

The meeting was adjourned at 5:34 p.m.

Schel Heydenburg
Board Reporter

Maureen M. Patton
Board Secretary